

## **General Terms and Conditions for Using Websites and Portals Administered by SAIA, n. o.**

1. These General Terms and Conditions (hereinafter referred to as the “Contract”) form the legal basis for visitors and users (hereinafter referred to as the “User”) of websites and portals (hereinafter referred to as the “Websites”, unless otherwise specified herein) owned or administered (managed) by SAIA, n. o., with its registered office at Sasinkova 10, 812 20 Bratislava 1, Slovakia, Company ID No.: 31821596 (hereinafter referred to as “SAIA Owned”, unless otherwise specified herein)<sup>1</sup>. By using these Websites, passively or actively (e.g. browsing the Websites, or filling and submitting forms on these Websites), the Users undertake to comply with and agree to these Terms and Conditions.
2. Information about study, research as well as educational activities in the broadest sense is provided in a non-commercial way via the SAIA Owned Websites. Unless explicitly stated otherwise herein, the information provided is not legally binding, and SAIA, n. o., does not assume any liability for damages caused by the use of the respective information for any purposes.
3. The scholarship or grant offers published on the SAIA Owned Websites contain procedures and rules applied in selection procedures, however, there is no legal entitlement to scholarships or grants. Any costs associated with actions related to the application for the candidate’s scholarship, grant or stay, submitted by the candidate based on the information published on the SAIA Owned Websites, shall be borne by the candidates themselves, and SAIA, n. o., shall not reimburse any related costs (not even if the respective application is rejected). In addition, SAIA, n. o., is not liable for any damages in the cases where the User has relied on the information of a third party taken from or referring to the sources of SAIA, n. o.
4. Also the information about Users are processed via the SAIA Owned Websites in a way and for purposes specified herein or in special terms and conditions published by SAIA<sup>2</sup>. The User confirms by using the SAIA Owned Websites that he/she has familiarised himself/herself with these Terms and Conditions and agrees to apply them in a way as stated.
5. Without the SAIA’s explicit consent, any and all processed information, publicly available on the Websites, generated, processed or owned by SAIA, may only be distributed for non-commercial purposes (the use of information cannot be a base for generating income or creating any profit-making activity). Otherwise, a written consent of SAIA, n. o., to the use of information is required. Also, when any information from the SAIA Owned Websites is downloaded (used) by any other person, SAIA, n. o., must be indicated as a source of information (e.g. “taken over from SAIA, n. o. – [www.saia.sk](http://www.saia.sk)” must be stated), and also the time when the information was taken over from the source must be provided.

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<sup>1</sup> As of 1 July 2018, it involves the following Websites (including their language versions): [www.saia.sk](http://www.saia.sk), [www.granty.saia.sk](http://www.granty.saia.sk), [www.grants.saia.sk](http://www.grants.saia.sk), [www.stipendia.sk](http://www.stipendia.sk) (or alternatively [www.scholarships.sk](http://www.scholarships.sk)), [www.aktion.saia.sk](http://www.aktion.saia.sk), [www.ceepus.saia.sk](http://www.ceepus.saia.sk), [www.euraxess.sk](http://www.euraxess.sk), [www.sciex.saia.sk](http://www.sciex.saia.sk), [www.spehp.saia.sk](http://www.spehp.saia.sk) (or alternatively [www.eeagrants.saia.sk](http://www.eeagrants.saia.sk)), [www.euraxess-reflex.saia.sk](http://www.euraxess-reflex.saia.sk) (or alternatively [www.euraxess-reflex.eu](http://www.euraxess-reflex.eu)). The provided list is not exhaustive and may be changed in time – the SAIA Owned Websites are always marked accordingly.

<sup>2</sup> E.g. the Special Terms and Conditions for the Use of Database of Scholarships and Grants of SAIA, n. o., or the Personal Data Protection Rules within SAIA, n. o., or the respective scholarship/grant offers, where SAIA is involved in the administration of the selection procedure or scholarship provision.

6. By using the SAIA Owned Websites, passively or actively (e.g. browsing the Websites, or filling and submitting forms on these Websites), the Users confirm that they have familiarised themselves with and agree to the following Cookie Policy:
  - a. The User acknowledges and agrees by the use of the SAIA Owned Websites that the SAIA Owned Websites use various cookies and other tracking technologies specified further herein. Web browsers (Internet Explorer, Mozilla Firefox, Google Chrome, etc.) support the administration of cookies. The User can manually delete, block, or completely disable the use of individual cookies, or only block or allow them for individual websites, within the web browser settings. However, in such a case, SAIA, n. o., cannot guarantee that all areas of the Websites remain functional, as intended, or will work properly. The method on how to block cookies depends on the browser used by the User; instructions regarding the settings in a specific browser can be found via the “Help” or equivalent menu option in your web browser.
  - b. Cookies are text files containing a small number of information that are downloaded to the User’s computer, mobile or another device when visiting a website. The User who has allowed receiving cookies in his/her web browser thereby accepts the method of handling cookies on the respective website. Cookies are useful as they serve particularly to analyse our site traffic and to provide the highest comfort when using them, e.g. by enabling to remember the User for any future visit of the sites. Cookies cannot scan the computer or another device or read the data stored therein. Temporary cookies (session cookies) are always activated when visiting the site and are automatically deleted once the website browsing is completed. Persistent cookies (long-term cookies) remain in your computer or another device even after the website browsing is completed. Cookies on the SAIA Owned Websites can be used for the following purposes:
    - i. **storing the User’s personal settings** – cookies help to identify the User as a unique visitor, remember his/her settings selected during the last visit, e.g. the content layout on the site, selection of a specific location or pre-filled login data;
    - ii. **creating anonymous statistical records** – during each User’s visit, the Websites use analytics software storing anonymous standard cookies so that SAIA, n. o., is able to assess the site traffic, analyse the visitors’ behaviour, and find out what content and information are interesting for visitors of the SAIA Owned Websites; any stored analytical information is anonymous and is used for the purposes of SAIA, n. o., with regard to the statistical evaluation of activities and operations and planning relevant changes;
    - iii. **distinguishing anonymous from logged-in visitors** – the SAIA Owned Websites may use cookies helping to recognise either an anonymous or a logged-in User and remember the User’s options (e.g. the User’s name), and/or enabling to use enhanced, more personalised features. Such cookies may be used for remembering changes made by the User in settings of any site (e.g. display size, display order, etc.). They can also be used for providing services requested by the User, e.g. through completing and submitting a form, etc. Data collected through such cookies is anonymised and cannot track browsing activities of a specific User on other websites;
    - iv. **targeted ad display** – advertising cookies enable to display a targeted ad on the SAIA Owned Websites based on monitoring Users’ behaviour and

searching on the Internet, due to the identification in the User's browser setting. Such cookies do not identify any specific person but the settings and preferences in the web browser of any (anonymous) User or several such Users if they use the same browser of the respective computer with the same setting and access. Advertising cookies are also used to evaluate the effectiveness of any respective ad and track the number of Users that have been attracted thereby.

- v. **use of third party services** – the SAIA Owned Websites use the Google Analytics service, provided by Google Inc., that uses information in order to evaluate the use of the site and generate reports on the site visitor's activity. More information about obtaining and using the data by Google Inc., your rights and privacy protection can be found in the data privacy policy on the websites of Google Inc.
7. The User acknowledges that SAIA, n. o., in fulfilling its mission, also co-operates, within international networks and programmes, with other organisations, and thus, in such cases, portals and websites of other organisations may be used and shared, in which case separate legal terms and conditions apply to the Users (in particular, with regard to the personal data protection), for example:
    - a. within the programme of EURAXESS Service Centres and links to the EURAXESS European portal – <https://euraxess.ec.europa.eu/useful-information#legal-information>;
    - b. within the Action Austria – Slovakia programme and the use of the portal [www.scholarships.at](http://www.scholarships.at) for submitting applications – <https://oead.at/en/privacy-policy/>;
    - c. within the Central European Exchange Programme for University Studies (CEEPUS) – [www.ceepus.info/default.aspx?CMSPage=95#nbb](http://www.ceepus.info/default.aspx?CMSPage=95#nbb).
  8. SAIA, n. o., creates profiles (accounts) and sites on social networks (e.g. Facebook, LinkedIn, Twitter). The administration of such sites and profiles as well as monitoring and processing the information published and provided there by the Users are regulated by applicable legal terms and conditions of the respective social network. In such cases, the Terms and Conditions of SAIA, n. o., provided herein shall only apply secondary, i.e. as supplementary provisions to the terms and conditions of the respective social network.
  9. SAIA, n. o., is entitled to amend these General Terms and Conditions for Using Websites and Portals Administered by SAIA, n. o., at any time, even without notice, by posting the new version of such Terms and Conditions on its main website [www.saia.sk](http://www.saia.sk), unless explicitly agreed otherwise in a contract. In such a case, the Users express their consent to the new version of such Terms and Conditions by the continued use of services provided by SAIA, n. o. (i.e. by the use of the SAIA Owned Websites).
  10. The legally binding version shall be the version of the General Terms and Conditions for Using Websites and Portals Administered by SAIA, n. o., published by SAIA, n. o., in Slovak language. Any published translations of such General Terms and Conditions into other languages (e.g. to English or Russian) serve for information only.
  11. Terms and conditions that are not explicitly regulated herein, as well as contractual relations established in these General Terms and Conditions for Using Websites and Portals

**English version of this document is informative only; the Slovak version is binding.**

Administered by SAIA, n. o., shall be governed by legal regulations applicable in the Slovak Republic (in particular, the Commercial Code), and, in the event of any disputes, such disputes shall be settled by competent authorities having the territorial jurisdiction over the seat of SAIA, n. o.

12. These General Terms and Conditions for Using Websites and Portals Administered by SAIA, n. o., were published by SAIA, n. o. on 21 September 2018 and entered into force as of the date of their publication.